

**Discrimination Claims**  
**Section 24-50-125.3, C.R.S.**  
**Board Rule 8-25, et seq.**

If an employee or job applicant seeks to have an allegation of discrimination reviewed by the State Personnel Board (Board), that person must file a petition for hearing within **10 days** of the alleged discriminatory action or receipt of any final written decision.

Upon receipt of an appeal or petition for hearing on matters covered by the Colorado Anti-Discrimination Act, the Board will refer the matter to the Colorado Civil Rights Division (CCRD) for investigation and issue a Notice of Referral.

If the employee/applicant wants the CCRD to investigate the discrimination claim, the person must file a discrimination charge with the CCRD within **20 days** of the date of the certificate of service of the Notice of Referral. Verification of filing with the CCRD must be sent to the Board within **10 days**.

